



2024 LEADERSHIP BUFFALO APPLICATION

Applications may be submitted online, mailed or emailed to the Leadership Buffalo (LB) office. Applications must be signed by the candidate, candidate's employer, and financial sponsor (a representative of the organization paying tuition or candidate themself).

Applications must be accompanied by a \$50.00 non-refundable processing fee; payment must accompany the application.

Applications must be received by 4:00 pm on October 13, 2023. Incomplete applications will not be considered. Applicants will be notified of their status no later than November 20, 2023.

PLEASE NOTE: Applications do not guarantee acceptance. In addition, telephone or in-person interviews will be conducted with all applicants. Applicants will be asked to schedule an interview between October 13th and November 15th upon receipt of their application.

Please select a program: **Class Experience** **Rising Leaders**

PERSONAL DATA

Name: _____ Pronouns: _____ Age: _____

DOB: _____ Employer: _____

Title: _____ How long have you been with your employer? _____

Business Address: _____

Business Phone: _____ Business E-Mail: _____

Type of Business: Non-Profit Education Small Business/Entrepreneur Civic/Public Corporation

Number of Employees: _____

Home Address: _____

Cell Phone: _____ Personal E-Mail: _____

How long have you lived in WNY? _____

Highest Education Level:

- High School
- 2-year Degree
- 4-year Degree
- Master's Degree
- PhD
- CPA
- Juris Doctor

Please check all that
apply (optional):

- African-American
- Asian
- Caucasian
- Hispanic
- Native American
- Other

Fleece Size:

- Small
- Medium
- Large
- X-Large
- XX-Large
- XXX-Large
- XXXX-Large

PROFESSIONAL EXPERIENCE

Please briefly describe your job position and duties.

List three of your perceived strengths (example: public speaking, communication, team building):

- 1. _____
- 2. _____
- 3. _____

Please list what, if any, formal leadership training you've had.

List your core values:

- 1. _____
- 2. _____
- 3. _____

REFERENCES

List two references and **include at least one letter of reference** with your application. Reference letters must be received **with application** by October 13, 2023. The selection committee may contact your references.

- 1. Name _____ Phone _____
Title/Organization _____
What is your relationship to this individual? _____
How long have you known this individual? _____
- 2. Name _____ Phone _____
Title/Organization _____
What is your relationship to this individual? _____
How long have you known this individual? _____

COMMUNITY INVOLVEMENT

Please list up to four volunteer or community organizations in which you are currently working or volunteering with.

Organization and Position/Responsibility

- 1. _____
- 2. _____
- 3. _____
- 4. _____

Please answer the following questions. May be submitted as a PDF or WORD DOCUMENT attachment.

1. Often times the success of a leader is measured by the effectiveness of their ability to build a team utilizing personal management skills and style. Describe a situation in which you led others by building team consensus on an important issue. What skills did you use and how did you accomplish this outcome?

2. How do you manage situations in which you are asked to step outside of your comfort zone?

3. Please share a time when you experienced failure and how you handled it.

4. How do you handle feedback / constructive criticism?

5. What social issue are you the most passionate about? OR What do you view as the biggest obstacle to our community becoming it's best?

6. What is your personal definition of Leadership?

7. Please share a personal/professional experience you are most proud of and why.

8. Please share something personal about yourself that would help us better understand who you are.

COMMITMENT

ATTENDANCE/PARTICIPATION: Full attendance at all day sessions (8:00 am - 5:00 pm), the opening & closing retreats (two full days plus one overnight) is required. Only two absences will be allowed for personal/work situations. Please note day sessions will be on one Wednesday each month in 2023. The schedule will be available online by July 1, 2023.

TUITION: Tuition for the **Class Experience is \$5,700** and **Rising Leaders program is \$5,200**. Tuition is non-refundable. Upon acceptance, a \$1,000 non-refundable payment toward tuition is required no later than December 8, 2023. Unless special arrangements have been made with the CEO, remainder of tuition must be received in full prior to the opening retreat. Full Tuition payment is expected by January 5, 2024.

SCHOLARSHIPS: A limited number of partial tuition scholarships are available and are determined by need. Candidates wishing to apply for tuition assistance must complete the Application for Financial Assistance form, available on the LB website, www.leadershipbuffalo.org/apply and submit it *with* their application by October 13, 2023 to be considered.

SIGNATURES

CANDIDATE: I understand the goals and commitments of the Leadership Buffalo program. If selected, I am willing to devote the time necessary to be a contributing member of the Leadership Buffalo Class. I understand that I am personally responsible for any tuition not paid by my financial sponsor(s) or by scholarship assistance. I further understand that if I fail to meet these obligations, I will be asked to withdraw from the program.

Candidate Signature _____

EMPLOYER: I agree to allow my employee to devote the time necessary to be an active, contributing member of the Leadership Buffalo Class. (Candidates who are self-employed should sign at the employer signature).

Employer Signature _____

Employer Name (please print) _____

FINANCIAL RESPONSIBILITY: I agree to pay \$ _____ of the Leadership Buffalo tuition for the applicant listed above, if he or she is accepted. I understand that tuition is non-refundable and is due prior to the opening retreat.

Financial Sponsor Signature _____

Please Print Name/Organization _____

**Completed application and \$50.00 processing fee payable to Leadership Buffalo, Inc. must be received at the Leadership Buffalo offices no later than 5:00 pm, October 13, 2023:
500 Seneca Street, Suite 304 Buffalo, NY 14204**