



2020 LEADERSHIP BUFFALO APPLICATION

Applications may be submitted online, mailed or emailed to the Leadership Buffalo (LB) office. Applications must be signed by the candidate, candidate's employer, and financial sponsor (a representative of the organization paying tuition or candidate himself/herself).

Applications must be accompanied by a \$50.00 non-refundable processing fee; payment must accompany the application.

Applications must be received by 5:00 pm on October 18, 2019. Incomplete applications will not be considered. Applicants will be notified of their status no later than November 29, 2019.

PLEASE NOTE: Applications do not guarantee acceptance. In addition, telephone or in-person interviews will be conducted with all applicants.

Please select a program: **Class Experience** **Rising Leaders**

PERSONAL DATA

Name: _____ Date of Birth: _____

Employer: _____ Title: _____

Business Address: _____

Business Phone: _____ Business E-Mail: _____

Type of Business: Non-Profit Education Small Business/Entrepreneur Civic/Public Corporation

Number of Employees: _____

Home Address: _____

Cell Phone: _____ Home E-Mail: _____

How long have you lived in Buffalo? _____

Highest Education Level:

Please check all that apply (optional):

- High School
- 2-year Degree
- 4-year Degree
- Master's Degree
- PhD
- CPA
- Juris Doctor
- Other: _____

- African-American
- Asian
- Caucasian
- Hispanic
- Native American
- Other

PROFESSIONAL EXPERIENCE

Please briefly describe your job position and duties.

List three of your perceived strengths (example: public speaking, communication, team building):

- 1. _____
- 2. _____
- 3. _____

Please list what, if any, formal leadership training have you had.

REFERENCES

List two references and include at least one letter of reference with your application. Reference letters must be received with application by October 12, 2018. The selection committee may contact your references.

- 1. Name _____ Phone _____
Title/Organization _____
What is your relationship to this individual? _____
How long have you known this individual? _____
- 2. Name _____ Phone _____
Title/Organization _____
What is your relationship to this individual? _____
How long have you known this individual? _____

COMMUNITY INVOLVEMENT

Please list up to four volunteer or community organizations in which you are currently working or volunteering with.

Organization and Position/Responsibility

- 1. _____
 - 2. _____
 - 3. _____
 - 4. _____
-

In LB, you will be exposed to many opportunities, issues and challenges that face our community in different areas. Please indicate at least three topics you would be interested in taking an active role throughout your LB experience.

- Education
- Criminal Justice
- Arts, Culture, History, Tourism
- Diversity
- Transportation / Neighborhood Discovery
- Economic Development
- Healthcare
- Ecology & Environment

Please answer the following questions. May be submitted as an attachment.

- 1. Often times the success of a leader is measured by the effectiveness of his/her ability to build a team utilizing personal management skills and style. Describe a situation in which you led others by building team consensus on an important issue. What skills did you use and how did you accomplish this outcome?

2. Leadership Buffalo's values are Service, Diversity, Inclusion, and Openness to Change. Please describe how you think you exemplify **one of these values** in your daily life.

3. Describe an experience in which you have had to deal with diverse individuals, and how their unique and different perspectives altered the manner in which you managed the interaction.

4. Please share a personal/professional experience you are most proud of and why.

5. Please share something personal about yourself that would help us better understand who you are.

COMMITMENT

ATTENDANCE/PARTICIPATION: Full attendance at all day sessions (8:00 am - 5:00 pm), the opening & closing retreats (two full days plus one overnight) is required. Only two absences will be allowed for personal/work situations. Please note day sessions will be on one Wednesday each month in 2019. The schedule will be available online by July 1, 2019.

TUITION: Tuition for the **Rising Leaders program is \$3,900**. Tuition for the **Class Experience program is \$4,900**. Tuition is non-refundable. Upon acceptance, a \$1,000 non-refundable payment toward tuition is required no later than December 6, 2019. Unless special arrangements have been made with the CEO, remainder of tuition must be received in full prior to the opening retreat.

SCHOLARSHIPS: A limited number of partial tuition scholarships are available and are determined by need. Candidates wishing to apply for tuition assistance must complete the Application for Financial Assistance form, available on the LB website, www.leadershipbuffalo.org/apply and submit it *with* their application by October 18, 2019 to be considered.

SIGNATURES

CANDIDATE: I understand the goals and commitments of the Leadership Buffalo program. If selected, I am willing to devote the time necessary to be a contributing member of the Leadership Buffalo Class. I understand that I am personally responsible for any tuition not paid by my financial sponsor(s) or by scholarship assistance. I further understand that if I fail to meet these obligations, I will be asked to withdraw from the program.

Candidate Signature _____

EMPLOYER: I agree to allow my employee to devote the time necessary to be an active, contributing member of the Leadership Buffalo Class. (Candidates who are self-employed should sign at the employer signature).

Employer Signature _____

Employer Name (please print) _____

FINANCIAL RESPONSIBILITY: I agree to pay \$ _____ of the Leadership Buffalo tuition for the applicant listed above, if he or she is accepted. I understand that tuition is non-refundable and is due prior to the opening retreat.

Financial Sponsor Signature _____

Please Print Name/Organization _____

**Completed application and \$50.00 processing fee payable to Leadership Buffalo, Inc. must be received at the Leadership Buffalo offices no later than 5:00 pm, October 18, 2019:
500 Seneca Street, Suite 304 Buffalo, NY 14204**